

MINUTES
Maine GeoLibrary Board Meeting
Wednesday, 18 January 2012
Cross Office Building, Rm. 400, Augusta

Call to Order - 10:15 AM

1. Introductions

Attending	Present	On the Phone
Gretchen Heldmann	X	
Bill Hanson		
Ken Murchison		X
Vinton Valentine	X	
Aimee Dubois Mountain	X	
Greg Davis		X
Dan Walters		
Michael Smith	X	
Christopher Kroot		
Judy Colby-George		
Dan Coker		
Brian Norris	X	
Jon Giles	X	
Steve Weed	X	
Guests:		

2. Approval of the 19 October 2011 and 16 November 2011 meeting minutes – Chair (Mike started the meeting Gretchen arrived at 10:20 am

✚ Motion to Approve 19 October 2011 Minutes by Joe Young, Seconded by Steve Weed
Voted 7 Jon Giles abstained

✚ Motion to approve 16 November Minutes by Joseph Young Seconded by Steve Weed Voted

3. Elections – Chair

✚ Motion to elect Gretchen Heldmann as chair by Joe Young and seconded by Steve Weed
Voted 8 - 0

✚ Motion to elect Steve Weed to the position of Co-Chair was made by Joe Young and seconded by Michael Smith- Voted 9-0

4. Membership Update – Chair

- Jon Giles appointment to GIS Vendors Seat #1 of 2 – Sworn in yes
- Brian Norris also sworn in
- County Seat Joe Young and Michael Smith will follow up with the Counties.

5. AGC/PUC mapping update, Presentation to AGC Annual Meeting later today – Chair

✚ Gretchen to do presentation at meeting in South Portland today to explain where to get data and how it is acquired

6. CAP Grants Update– Mike Smith

- ✚ Deadline is next week
- ✚ One is promotional through category 4 to fund stakeholder meetings and promotional materials flyers Mike suggested applying for \$40,000 to cover these expenses.
- ✚ The second potential opportunity is in the area of developing metadata standards that could be submitted as part of ongoing work with the GeoPortal.

7. Annual Report – online form to state & long written document – Chair

- ✚ Mike has completed the online form and Gretchen has updated about fifty percent of the written annual report.

8. Strategic Plan Implementation Groups

- Coordination & Communication – Mike Smith, Dan Walters

- Mike currently working with GPCOG area to formulate procedures for buying up and standardizing a tiling system. Coastal communities present a special set of issues because of the need to fly out to them and the tile system includes a certain amount of water. In the case of 3k and 5k tiles large amounts of water islands are technically within the community. There was a question regarding digital vs. film cameras related to buy up for the communities.
- A four page ortho imagery program flyer is in the works and will be completed soon.
- LiDAR acquisition will be part of ortho imagery contract for Mid-Coast including Waldo, Sagadahoc, Lincoln and Knox counties. This acquisition will complete the remainder of the counties not acquired under the ARRA project. Funding has been solicited from the USGS, NRCS and FEMA and it looks like we are still short on funding but will continue to work on it.
- Wolpert will do a presentation at Maine Municipal Association/MeGUG technological conference in March. They will also participate in a meeting with communities next week hosted by Greater Portland Council of Government.

- GeoParcels – Nancy Armentrout

- All the data from Hancock has been delivered. Two towns Alexandra and Talmadge didn't have paper maps just index cards.
- Sixteen towns in Aroostook counties have been delivered.
- The largest contract is under way after 4 week delay for contract processing 1/6 of towns will be done at the end of January. Some communities have declined to participate. Mexico declined to participate.
- Charlie Colgan and Judy Colby-George are working together starting in the Portland area and then moving to the Bangor area in 2013
- Christopher Kroot is continuing development of the Parcel viewer from Clatsop County to modify for the Boards use and projecting availability in March. The initial work will be relatively easy second and third level work will be done as time is available. Steve Weed and Jon Giles volunteered to help with review and testing.

- Education & Training – Vinton Valentine

- Vinton has not had any luck on recruiting a new chair for the committee but will continue to work on it.
- The MeGUG winter conference is scheduled for Friday the 20th.
- The Maine GIS educator's conference went well with eight K through 12 teachers participating in Maine Educators conference with MLTI staff. Most is focused on online tools but some will be put on laptop if possible.

- The NEARC Conference is scheduled for November 11 and 14 2011 in Rockland at the Samoset. A call has been sent out for help/volunteers/presenters/etc. Tora will help organize the GIS Educators conference as a part of this to create a better educational event.
- MeGUG scholarship and Grant is available and they are working on getting the word out.
- Michael Smith received a call from an 8th grade student asking how to get GIS into his Montessori school.
- Christopher Kroot was contacted regarding housing for a Yale GIS student needing office space for 6 months with access to GIS technology. He will be working on a project for reintroducing the cougar to Washington County.
- Vinton will follow up with Representative Pingree's office to see if there is still interest in a GIS event.
- Geospatial Data – Dan Walters
 - Land Use Codes Report – Dan Walters
 - They will be presented at the MMA technology Conference in March
 - Contract Updates – Michael Smith
 - ROI study is ongoing. The contractor has developed use cases and outline for work and Jon Giles has begun conducting interviews.
 - Geoparcels work has begun and the first data will be delivered in January.
 - Ortho Imagery Project
 - Cumberland County has committed funding its share.
 - York Budget Committee said no but we are still hopeful that the commissioners are sufficiently committed to put it back in the budget
 - At the state level so far we have \$30,000 committed from MEMA in support of the project. DEP has said they will not participate. Other agencies have not committed one way or another yet.

9. Committee Reports

- Financial Committee – Chair
 - No report
- Policy & Marketing Committee – Vinton Valentine
 - No Report

- Technical Committee – Christopher Kroot

Professor David Briggs is working on it has been sending regular updates and it is being done under first grant. However, no completion date has been provided. His latest email states he will work on it one day a week.

The second grant for additional work needs to be discussed and determine if the Board will continue with USM or do we find a new home for hosting servers. Chris doesn't think that Prof. Briggs is interested in continuing this work. Mike commented that students are not ideal since they can make mistakes and leave it to the professors to clean up. We can use the remaining funds of about \$17,000 or \$18,000 for further development and commit \$10,000 or \$11,000 to host service and technical assistance.

It was suggested that board abandon the portal and use DATA.gov to distribute the data. Chris will look into the functionality and determine if it would be a significant change. There was concern that we need to be concerned about more than the Meta data and that the purpose of the portal was to host other data also and that we should look at other options. Whatever tool we go with next, we need to

decide what minimum metadata fields are most important and necessary to us, as this could affect whatever we go with next, migration of metadata, and/or adhering to data.gov's requirements, etc.

Another consideration is that our current servers are 3.5 years old and we can start to expect failures of various kinds and they should be replaced.

- Michael Smith made a motion maintain the current status with USM and Professor Briggs, while at the same time do research MS feasibility of using data.gov as a portal. This was seconded by Aimee Mountain. It was voted 7 – 0 with 2 abstentions Gretchen Heldmann and Vinton Valentine.

Mike has updated the web site and the chair will send the latest minutes for posting.

10. Guest Comments

11. Recommendations for Next Agenda

- Update the committee membership lists.

12. Motion to adjourn at 11:45 by Aimee Mountain and seconded by Michael Smith

🗳️ Voted unanimous

NEXT SCHEDULED MEETING: Wednesday, 15 February 2012, 10am – 12:30pm, Cross Office Building, Rm. 300, Augusta.